

# A Letter from the Director

Dear parents and prospective dance team managers,

We are delighted that your student has shown an interest in being a manager for the Weiss Scarlets Dance Team for the 2024-2025 school year. As a parent of a prospective dance team manager, you should be fully aware of the application procedure and requirements. You and your son or daughter must also realize the commitment and dedication required of dance team managers.

Being a manager of our organization provides an important opportunity for self-development and leadership, as well as dependability, responsibility, self-discipline and life-long memories. You're going to work hard, and you're also going to have a lot of fun!

Managers are required to enroll in at least one Scarlets class period. These students will receive the appropriate dance or PE credit. This is a requirement, and the students must have room in their schedule to allow for this condition. It is up to the student as to whether they double-block Scarlets or not.

The application procedure requires that candidates complete the application no later than Tuesday, February 27th at 4:30 pm. Students should fill out the application BY HAND and either turn in their hard copy or scan/take a photo and email it to the email addresses below. Interviews will happen in person on February 28th and 29th.

The next pages will familiarize you with the general information concerning the expectations, time commitment, and cost of being a Scarlets manager. Being selected as a dance team manager is a great opportunity, and it requires a tremendous commitment. You are just as much a part of the team as the Scarlet dancers are. There are countless rewards and privileges from being a Scarlets manager, and while there are many responsibilities, there are also tons of fun experiences! It is important that everyone understands and agrees to what is expected throughout the manager application and interview process.

Please let us know if you have any questions!

Sincerely,  
Elise Padilla  
Scarlets Director  
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512-594-1454

Lindsey Surles  
Scarlets Assistant Director  
[lindsey.surles@pfisd.net](mailto:lindsey.surles@pfisd.net)  
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# What Makes a Great Manager

- A wonderful manager is...
  - Punctual
  - Reliable
  - Organized
  - Present
  - Positive
  - Able to problem solve
  - Quick to take and show initiative
  - Dedicated to the team
  - Eager to help with anything and everything
- An amazing manager is responsible for...
  - Helping with inventory
    - Numbering new costumes
    - Issuing costumes and recording sizes
    - Checking-in returned costumes and noting any damages
    - Maintaining our online inventory
    - Organizing the costume closet
    - Informing the Director of missing or damaged items
  - Helping us stay prepared
    - Maintaining the first aid kit
    - Maintaining the ER backpack
    - Maintaining the extras box
    - Knowing the procedures to follow in case of emergency
  - Helping at events
    - Filming performances and rehearsals
    - Taking pictures and videos for memories
    - Filling water jugs at football games and rehearsals
    - Picking up pre-order meals at contest
    - Backstage helper for *Spectacular*
- As a manager you will also...
  - Attend all trips with the Scarlets
  - Sit with the Scarlets at football games
  - Participate in big/little family activities
  - Participate in team building games and activities
  - Wear Scarlets gear
  - Attend all Scarlets social events

# Scarlets Manager Time Commitment

## SPRING 2024

- All new team events, including practices/training, spring game, and more!

## SUMMER

- Line camp
- Rehearsals will be every weekday until school starts, usually beginning the first week of August.
- Actual times and dates will be on Scarlets calendar.

## FALL

- All home and away football games
- Team photos
- Induction
- Junior Scarlets Dance Clinic

## WINTER/SPRING

- Winter dance performance (Howliday Festival)
- basketball games
- Contest Show-Offs
- 3-4 contests on Saturdays
- Junior Scarlets Dance Clinic
- *Spectacular* rehearsals
- *Spectacular* performances
- Banquet

# Scarlets Manager Financial Commitment

Below are the payments throughout the year to break up the necessary expenses for a Scarlets Manager. All payments must be turned in on time in order to maintain good standing as a dance team member. The costs listed on this sheet are approximations. A required items checklist and order form will be given to managers following selection.

## REQUIRED MANAGER ITEMS

- Spirit shirt- \$20
- Sweatshirt- \$35
- Team jacket- \$61
- Team joggers-\$45
- Contest shirt- \$30
- Spring show shirt- \$20
- Theme tee- \$20
- Team Sweatshirt-\$35
- Team tennis shoes- \$65
- Team leggings- \$45
- Backpack- \$50
- Meals- Approximately \$200

## OTHER OPTIONAL/MISCELLANEOUS COSTS

- Big/little gifts throughout the year
- Optional spirit items
- Tickets to events and performances (Our managers get in to all events for free, provided that they are in manager uniform and travel with the team.)

Miscellaneous costs listed above will be paid for as the time comes, so these costs are not built into the payment plan listed above. If a member quits in the middle of the year, there are no refunds. Should you want to set up a different schedule that works better for your family, PLEASE communicate this with us! Finances should never be the reason for not being a part of our team :)

# Scarlets Manager Application

With the exception of parent signatures, the student should fill this out BY HAND. Either turn in their hard copy or scan/take a photo and email to [elise.padilla@pfisd.net](mailto:elise.padilla@pfisd.net) by February 27th at 4:30 pm. We will contact you via email to schedule your in person interview, so be sure to print legibly so we can get in touch with you!

Student's name: \_\_\_\_\_

Grade for 24-25: \_\_\_\_\_ ID#: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Student's cell: \_\_\_\_\_

Student's email address: \_\_\_\_\_

Parent/guardian(s) name(s): \_\_\_\_\_

Parent/guardian(s) phone number(s): \_\_\_\_\_

Parent/guardian(s) email address(es): \_\_\_\_\_

## Parent/Guardian Permission to Apply for Manager

My child, \_\_\_\_\_, and I have discussed the responsibilities of being a member of the Scarlets Dance Team including cost, time commitment, physical requirements, rules, and policies. I understand the obligations and responsibilities of being a manager of the Scarlets Dance Team, and I support my child in this endeavor. I give my permission for my child to apply to be a manager for the Scarlets Dance Team.

X

PRINTED Parent Name

Parent Signature

Date

# Financial Agreement

There are mandatory costs associated with being a member of the Scarlets Dance Team. Required costs fluctuate from year to year, and it is each Scarlet family's responsibility to cover these costs by the deadlines set forth by the director. Every effort will be made to keep required costs as low as possible. Payment plans can be set up through communication with the director and the Scarlets Booster Club Executive Board. In an effort to ease the individual financial burden, the Scarlets will have several opportunities to fundraise throughout the year. Each team member is expected to fundraise in order to lower the overall cost of extra purchases that the dance team will encounter throughout the year.

By signing below, you are affirming your understanding of the financial responsibility of being a member of the Scarlets Dance Team. You are agreeing to abide by the deadlines set forth by the director and to communicate with the director should a payment plan be necessary. You are also affirming your understanding that your family's outstanding Scarlets balance will be on record with Weiss High School and will therefore prevent your student from participating in campus events including, but not limited to, receiving a letter jacket, receiving a yearbook, attending homecoming, attending prom, and walking at graduation.

X

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PRINTED Parent Name

Parent Signature

Date

*Please answer the questions below with as much detail as you feel necessary. Please attach a separate sheet of paper if you need more room for your answers.*

*You will be contacted via email to schedule your in person interview.*

1. Why do you want to be a Scarlets Manager?
  
  
  
  
  
  
  
  
  
  
2. What can you bring to the team as a Manager next year?
  
  
  
  
  
  
  
  
  
  
3. What are you hoping to gain most if you are selected as a Scarlets Manager?
  
  
  
  
  
  
  
  
  
  
4. What do you feel are 3 qualities or characteristics that would make you a great Scarlets Manager?
  
  
  
  
  
  
  
  
  
  
5. What is one fantastic new idea you have to bring organization to the Scarlets next year?

If you are selected to be a Scarlets Manager, please circle the schedule you prefer and list the elective class or classes you would like to drop in exchange for Scarlets.

**CIRCLE ONE OPTION BELOW:**

**SINGLE BLOCK**—I only want to have a Scarlets class period every other day (A or B).

**DOUBLE BLOCK**—I want to have a Scarlets class period every day (A and B).

**SINGLE BLOCK SCARLETS WITH DANCE TEAM PREP**—I am trying out for the Scarlets next Spring in hopes of becoming a performing member of the team, so I would like to be in Scarlets one period and Dance Team Prep another period.